

Meopham School

A Member of Swale Academies Trust

Trust Principal: Mr J Whitcombe MA
Headteacher: Mrs S Dickinson BA (Hons)
Tel: 01474 814646
Fax: 01474 813083



Wrotham Road Meopham Kent DA13 0AH
Email: meopham@meopham.kent.sch.uk
Web Site: www.meopham.kent.sch.uk

PHG /Year11Parents

2 March 2017

Dear Parent/Carer

Re: Year 11 Parents' Evening – Tuesday 28 March 2017– 4.00pm-6.30pm

I would like to invite you to the Year 11 Parents' Consultation Evening on Tuesday 28 March 2017 from 4.00-6.30pm.

Included with this letter is an appointments sheet. Appointments are usually for 5 minutes. This form needs to be completed as soon as possible. Once completed by you your son/daughter needs to bring the form into school. He/she should take this form during lesson time to the subject teacher and book an appointment. Unfortunately not every parent/carer will get the appointment times of their choice, some may need to be changed.

This evening will be an opportunity for you to discuss with their subject teachers your son/daughter's progress and continue the partnership already established. We would expect your son/daughter to attend this evening also and take part in the discussion.

If you require further assistance with this process please contact your son/daughter's form teacher to discuss.

Yours sincerely

A handwritten signature in black ink, appearing to read 'P Huggens', with a long, sweeping horizontal line extending to the right.

Mr P Huggens
Key Stage 4 Learning Leader