

SWALE ACADEMIES TRUST

Policy on MOBILE PHONES (Secondary)

Whilst the school/college recognises that there are times when it is genuinely appropriate and useful for pupils/students to have access to a mobile phone, their use in school/college has to be restricted in order to ensure that their use does not interfere with or hinder the education process.

- Mobile phones should not be visible and must be switched off during all lessons and other educational activities such as assemblies.
- Mobile phones should never be used to contact parents to resolve problems that occur in school/college.
- Any pupil/student who uses their mobile to record conversations or take photographs or videos in school/college will have their mobile confiscated (temporary removal of the mobile phone from the possession of the pupil/student requiring collection by a parent) and face disciplinary action.
- Pupils/students with mobile phones may not engage in personal attacks, harass another person, or post private information about another person using SMS messages, send photos or objectionable images.
- Pupils/students using mobile phones to bully other pupils/students will face disciplinary action by the school/college.
- Mobile phones must not be taken into any public examinations.
- Mobile phones may be brought to school/college for use on the way to and from school/college, but may not be used in lessons. Staff will not accept responsibility for looking after mobile phones under any circumstances. They are brought to school/college entirely at the pupils'/student's own risk and the school/college will not be liable for any loss, theft or damage however caused. If a pupil/student is found to be using a mobile phone during learning time it will be confiscated. It will be kept in a secure place and only returned to the parent/carer (or another adult by agreement with the Head of School/Deputy Headteacher).

Adopted by Directors 6 December 2012/v02